

**VIRTUAL ENGINEERING CAREER FAIR HOSTED BY ECRC  
CAREER FAIR PAYMENT, CANCELLATION AND REFUND POLICY**

**PAYMENT POLICY:**

Payments are due in full by September 16, 2022. A \$75 late fee charge will be added if payment is not received by this date.

**ADDITIONAL PAYMENT NOTICE:**

Organizations with outstanding fees from any Engineering Career Fair will not be permitted to attend future Engineering Career Fairs until their account is paid in full.

**CANCELLATION AND REFUND POLICY:**

Cancellations must be submitted in writing to [eng-careerfair@umich.edu](mailto:eng-careerfair@umich.edu). Cancellations will be confirmed via email from [eng-careerfair@umich.edu](mailto:eng-careerfair@umich.edu). Payment is due in full if you cancel after September 16, 2022, or do not participate on the day of the event.

Refunds will be made as follows, regardless of the reason for cancelling:

- On or before September 16, 2022 - full refund on payments received
- After September 16, 2022 - no refunds will be made after this date