

Company Day Employer Registration Guide

**Check back for updates; last updated 1/29/24*

Company Days allow organizations the opportunity to engage with students and enhance visibility and increase brand awareness. Since this event is free of charge, support for transportation/parking, shipping packages, and lunch/refreshments will not be provided.

A detailed Company Day Employer Guide will be provided to your company after your registration is confirmed. If you do not receive the detailed Company Day Employer Guide, please contact eng-careerfair@umich.edu.

Please let us know how we can ensure that our events are inclusive to you. Email eng-careerfair@umich.edu to let us know what accommodations or access needs we can help facilitate at least one week prior to the event.

Event Registration Instructions

NOTE: Registration will close for each Company Day according to this [page](#). Companies must submit a new request for each day of interest.

Within [Engineering Careers, by 12twenty](#), follow the steps below to register:

- Select 'Events', from the left side menu
- Then, select 'Company Day on DATE'
- Next, select 'Register' in the top right corner to complete the registration form
- Once you have completed all fields within registration, **be sure to confirm and submit your registration on the final screen.**

You will receive a confirmation of your event attendance within two business days from eng-careerfair@umich.edu, please email this address if you do not receive a confirmation email.

Please Note: If you do not already have an account, please first submit an account request [here](#). Once you receive a confirmation email that your account has been created, you may then register for the fair.